

Administrative Council Meeting
Wednesday, October 24, 2018
10:00 a.m. ED 330

NOTES

Attendees: LGBryant, KBiondolillo PFinnicum, RTowery, ABowser, JClogston

New Business

1. Homecoming Celebration-November 2, 4:00-6:00 - Spring River Room – Chairs and directors were reminded of the upcoming event and were requested to encourage faculty to attend. Award plaque proofs were shared with departmental chairs for approval. Confirmation of faculty member that would make the presentation was requested.
2. EPP Quality Reports – Arkansas Department of Education proposed EPPQR reports and areas of consideration for criteria were discussed with chairs and directors.
3. Searches
 - a. Psychology & Counseling
 - i. BS Psychology search (1 yr temp) – approved
 - ii. Clinical Mental Health/Play Therapy – seeking approval
 - b. PEP
 - i. Administrative Specialist III – Hiring freeze form submitted, search forthcoming
 - ii. Need to begin discussions with Academic Affairs regarding 1 yr temp placement coordinator position (Foster)
 - c. TE – N/A
 - d. HPESS
 - i. 4 Instructor positions approved – searches beginning
 - ii. PFinnicum expressed concern and requested follow-up regarding the loss of a GA during this academic year (2017-18 = 6 w 1 paid from finance, 2018-19 = 5 w 1 paid as part time employee)
 1. Instructor – Exercise Science/Health Promotion
 2. Instructor – Exercise Science
 3. Instructor – Physical Education
 4. Instructor – Physical Education
 - e. ERZ – N/A
4. Student Research Ambassadors – Chairs requested to submit at least 1 name by Friday, October 26.
5. Department Updates
 - a. TE
 - i. RTowery requested that a calendar be created for staff development and the many assessments that would be required of faculty
 - b. HPESS
 - i. “Good News” report – Kuddos to BDean for leading her TPT of Fitness class in a health and fitness scavenger hunt
 - ii. HPESS has hosted 2 popcorn socials the past to Fridays for students, faculty, and staff
 - iii. HPESS exploring option of combining ES & HP into one program with 2 separate tracts – will begin UCC process with anticipated Fall 2020 start
 - c. ERZ
 - i. November Co-Op visits regarding chronic absenteeism

- ii. Potential lunch & learn w Tim Brown in May
- d. Psychology & Counseling
 - i. Online School Psychology beginning Spring 2019
 - ii. 1) BA in Psychology & 2) rehabilitation program – department has been approached regarding these potentially completely online programs in the works
- e. PEP
 - i. Information regarding Educational Leadership having to account for online programs was shared
 - ii. Driver's education is dormant – will report to ADE
 - iii. EPPQR discussed further
 - iv. Placement for Spring 2019 have been made
 - v. SPED practicum and Internship I placements have been made
 - vi. A Bowser informed chairs and directors that she will be out of the office starting Friday, November 26 for approx. 1 month.
- 6. Other

Deadlines:

November 5th

- Suggested date for chairs to provide retention recommendations for 2nd-year faculty to the dean
- Departments provide one electronic copy of their proposed promotion and tenure criteria for the upcoming academic year (2019-2020) to the dean

November 26th

- Official retention notices are sent to 2nd-year faculty from the Provost